



HOLY SAVIOR ACADEMY

149 South Plainfield Avenue, South Plainfield, NJ 07080 Ph: 908-822-5890 www.holysavioracademy.com

PRE-KINDERGARTEN
FULL DAY PROGRAM CONTRACT
3 and 4 Year Old
2026 – 2027

Holy Savior Academy is a private Roman Catholic school in South Plainfield, NJ. I understand that my child will be taught the principles and teachings of the Roman Catholic Church. The Program is designed for the group care of children. It must be recognized that not every child is suited to this kind of care. Therefore, for the good of the greatest number of children served by the School, the School reserves the right to refuse service to any child deemed unsuitable for group care. All children are admitted on a forty-five (45) trial basis, after which, services may be refused in accordance with the foregoing statement. _____ (initial)

Birth certificates, Baptismal certificates, and immunization records are due at registration (new registrations only). Copies of yearly immunizations are required at the start of the school year (for all students). Children must be fully potty trained and be able to change themselves if there is an accident. Transportation must be provided by parent/guardian.

Pre-K – 3 year old:

Child must be three (3) years old by October 1 (no exception).

_____	5 Full Days	(Monday – Friday)	\$7,150 per year
_____	3 Full Days	(Monday, Wednesday, Friday)	\$5,150 per year

Pre-K – 4 year old:

Child must be four (4) years old by October 1 (no exception).

_____	5 Full Days	(Monday – Friday)	\$7,150 per year
_____	3 Full Days	(Monday, Wednesday, Friday)	\$5,150 per year

Registration Fee Per Family (Non – refundable)

_____	Before June 12, 2026	\$125.00 per family
_____	After June 12, 2026	\$275.00 per family



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Payment Options: Select one

_____ Option 1. ONE FULL PAYMENT, made directly to HOLY SAVIOR ACADEMY. **Due by August 1, 2026. A \$150.00 discount (per family) will be made if paid in one lump sum.**

_____ Option 2. TEN MONTHLY PAYMENTS, August 2026 through May 2027, through the FACTS Tuition Payment Plan. This option requires the parent/guardian to sign up online to have a separate Automatic Tuition Payment Agreement with FACTS Management Company. This will become part of the School Contract. Each year a NEW contract must be set up. Under this Agreement, I/We authorize my/our financial institution to make automatic scheduled payment withdrawals to FACTS Management Company. The FACTS enrollment fee is \$55.00 per year per family.

Parent or Guardian Name: _____ **Date:** _____

Parent or Guardian Signature: _____
SIGNATURE

Address: _____
Street City Zip

Cell Phone: (____) _____ **Email Address:** _____

PRINT CLEARLY

Full Name of Child: _____ **Entering Grade** _____

Full Name of Child: _____ **Entering Grade** _____

Full Name of Child _____ **Entering Grade** _____



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If Option 2 is selected, payments will be made through FACTS. (initial each statement below)

- ★ If any provision of this contract (and the Automatic Tuition Payment Agreement with FACTS Management Company if payment Option 2 is selected) is not satisfied, Holy Savior Academy has the right to demand full and immediate payment of all outstanding tuition and/or fees owed. _____(Initial)
- ★ If I/we fail to pay tuition/fees by the due date for any reason, an additional \$30.00 late fee will be assessed. The payment plus the \$30.00 late fee is to be paid within seven (7) days of the original date. I/we further agree that if the bank refuses to honor my/our check, I/we will pay Holy Savior Academy an additional \$30.00 returned check fee in addition to any tuition/fees and late fee due. Holy Savior Academy has the right to refuse my/our check and demand payment in cash, money order or cashier check. _____(Initial)
- ★ Failure to make full and immediate payment will indicate to Holy Savior Academy that I/we intend to withdraw my/our child(ren) from Holy Savior Academy. _____(Initial)
- ★ I have read the above and I certify that I understand everything herein contained. I further certify that the information given in the “Registration Form” is true, accurate and complete. _____(Initial)
- ★ I understand that my financial obligations are to remain current. _____(Initial)
- ★ School records and participation in extracurricular activities (sports/clubs) will be withheld until all financial obligations are met. _____(Initial)
- ★ **If tuition is not paid in full, all families must enroll in FACTS. If an agreement is not set up with FACTS an additional \$150 administrative fee will be applied per year per family to the tuition for monthly invoicing.**
(Initial)

Parent or Guardian Name: _____ Date: _____

Parent or Guardian Signature: _____

SIGNATURE



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PRE-KINDERGARTEN FULL DAY PROGRAM CONTRACT 3 and 4 Year Old 2026 – 2027

Mandatory Volunteer Policy Acknowledgment Form

Parent/Guardian Name: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Volunteer Requirement Policy

Beginning with the 2026–2027 school year, all families are required to complete 20 volunteer hours per school year in support of our school community. Hours must be completed and logged according to school guidelines to receive credit. 5 hours will be mandatory for the Fall Tricky Tray Event.

Volunteer Opportunities May Include (but are not limited to):

- Lunch aide
- Recess aide
- Class parent
- PTO involvement
- Event setup and/or cleanup
- Leading or assisting with minor fundraisers
- Beautification team member
- Alumni association
- Leading an after-school club throughout the year
- Additional volunteer opportunities will be available before the start of 2026-2027 school year.

All volunteers must be Virtus Certified (Protecting God’s Children).

Acknowledgment & Commitment: Families may choose not to participate in the service hour program by submitting a one-time opt-out fee of \$200, due by December 23, 2026. Families who do not complete the full 20-hour service requirement will be billed for any remaining hours. Please be advised that service hour records will be reviewed prior to the close of the school year. Families who have not fulfilled the 20 service hours outlined in the tuition agreement will receive an invoice for the outstanding balance.

Please check one option below:

I agree to fulfill the required 20 volunteer hours during the 2026–2027 school year.

I am unable to commit to volunteering and understand that there will be a \$200 fee billed to me. Payments can be by cash, check, Zelle, Venmo, or Credit Card (+ 3% surcharge processing fee).

Parent/Guardian Signature: _____

Date: _____