



HOLY SAVIOR ACADEMY

149 South Plainfield Avenue, South Plainfield, NJ 07080

908-822-5890 908-822-5891 Fax

AFTER SCHOOL CARE PROGRAM 2026 - 2027 REGISTRATION FEES

Monthly rates for one child: until 4:30pm is \$220.00 until 6:00pm is \$280.00

Monthly rates for two children: until 4:30pm is \$375.00 until 6:00pm is \$490.00

Daily rate is \$18.00 per day per child.

Daily rate is \$25.00 per day per child during early dismissal days.

Aftercare begins from 2:45 until 6:00pm.

On early dismissal days, aftercare begins at 12:00pm.

There are some early dismissal days that aftercare is not offered, (usually before major holidays). Days will be indicated on the yearly calendar which is posted on the website.

Payment is due the 15th of each month.

A 10% discount is available for families who pay for 10 months of aftercare in full in September.

Snacks and beverages are not provided to students in aftercare.

On early dismissal days, parents must provide lunch for their children in aftercare.

All snacks and lunch must be peanut and tree nut free. School safe items.

The registration forms can be downloaded from the website and handed in to the office in September or send a note to the office and one can be sent home with your child.



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AFTER SCHOOL CARE PROGRAM

Agreement to Pay & Registration 2026-27

I _____ Student name _____
 PRINT Parent/Guardian Name Print Student Name

Student name _____
 Print Student Name

Student name _____
 Print Student Name

agree to pay all fees incurred for After School Care services. I understand that if payments are not made to Holy Savior Academy on time by the 15th of the month that my student will not be allowed to attend the after school care program and report cards may be withheld. Lunch and snacks are not provided.

 Parent/Guardian Signature Date

Email address _____ Phone # _____

Please check one:
 Fee for one child monthly until 4:30pm is \$220.00 _____ until 6:00pm is \$280.00 _____
 Fee for two children monthly until 4:30pm is \$375.00 _____ until 6:00pm is \$490.00 _____
 The daily rate is \$18.00 per day per child until 6:00pm _____
 The daily rate is \$25.00 per day per child until 6:00pm _____ during early dismissal.

Release Form

Should emergency medical treatment be necessary, and I am unable to be contacted immediately, I authorize the Holy Savior Academy delegate in charge to act on my behalf and approve appropriate treatment.

I specifically waive claim(s) that may be derived from any accident or injury sustained by my son/daughter on recreational equipment, or any participation in the After School Care Program. I further agree to indemnify and save harmless the above-named school, the Catholic Diocese of Metuchen, their staff and all adult supervisors working on their behalf.

Parent/Guardian Name: _____

 Parent/Guardian Signature Date



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AFTERSCHOOL POLICY

AFTERCARE PHONE NUMBER: The telephone for the aftercare program is **908-842-6161**. Please use this number to reach the aftercare personnel after 2:45PM. When picking up your child, you must ring the bell or call the above number. The phone number is on the front door also to call when you arrive.

SCHEDULE/CALENDAR: **Aftercare hours are 2:45PM - 6:00PM daily.** On early dismissal days, aftercare begins at 12:00pm. You must pack a snack and water bottles for child. HSA does not provide snacks for aftercare. Send in lunch for your child on half days. All lunch and snacks must be school safe. No peanuts/tree nuts. You will be notified of any changes to the aftercare schedule/calendar via email. In case of early dismissal due to inclement weather or other emergency situations, aftercare will be canceled.

PICK-UP PROCEDURES: **Students must be picked up promptly by 6:00PM.** Please have consideration for the teachers by making every effort to adhere to this time. If in the event of an emergency, please call the aftercare number above. There will be an additional charge for every 15 minutes for any students who remain after 6:00PM. Students must be signed out by their parent/guardian with the aftercare personnel in the gym. Students will not be dismissed to any other individuals unless we are notified in writing and are on the list you have provided.

EMERGENCY CONTACT FORMS: Please be sure you have completed the emergency contact forms for each student in aftercare. Remember to update this information with us if it changes at any time throughout the school year.

EMERGENCY PROCEDURES: Emergency procedures to be followed in case of fire or other emergency have been reviewed with aftercare students and will be periodically reviewed/practiced.

HOMEWORK: **Students will have time set aside each afternoon for homework. Each child is responsible to know what his or her homework assignments are. Teachers will assist students with homework if needed, but it is not the responsibility of the afterschool program to ensure that a child's homework is complete or correct.**

AFTERCARE BILLING: All aftercare accounts must be kept current. If aftercare accounts fall into arrears, students may be dismissed from the aftercare program. As per our school policy, a student will not be allowed to enroll for the next school year if they have an outstanding aftercare balance. Payment should be made by the 15th of the month. Please contact Ms. McCriskin, ext. 134 with any further questions or email dmccriskin@holysavioracademy.com.

STUDENT BEHAVIOR: Students who participate in the aftercare program are expected to follow all school rules as set forth in the school handbook. The handbook is available at the school website www.holysavioracademy.com. Any serious behavioral issues will be reported to the principal. Repeated instances of misbehavior will result in a student's suspension or removal from the aftercare program.

SNACKS: Please pack (peanut/tree nut free) snacks and water bottles. Please advise the teacher if your child has any allergies or dietary concerns. **On 12:00pm dismissal days, parents are required to pack lunches and water bottles.**

USE OF CELL PHONES AND/OR ELECTRONICS: Students in aftercare may use their cell phones in urgent situations to contact their parents/guardians. Students MAY not use their cell phones for any other reason. The use of electronics-game boys, IPADS, personal computers etc. is prohibited. Coloring books & crayons & books are allowed.